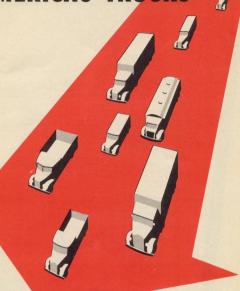
AMERICA'S TRUCKS



KEEP 'EM ROLLING

OFFICE OF DEFENSE TRANSPORTATION . WASHINGTON, D. C.

THE WHITE HOUSE WASHINGTON

June 10. 1942

TO THE OWNERS AND DRIVERS OF AMERICA'S MOTOR TRUCKS

The five million motor trucks in this country are The rive million motor trucks in this country are a vital asset to the war production effort. They represent a a vital asset to the war production effort. They represent a powerful arm of transport we did not have during the last war powerful arm of transport we did not have during the last war and can be of tremendous aid in helping speed the flow of farm, and can be of tremendous aid in helping speed the flow of ! military, and industrial products so necessary to victory.

Unfortunately, these motor trucks are now an almost unfortunately, these motor trucks are now an almost irreplaceable commodity. Many manufacturers must devote their irreplaceable commonity. Many manuacturers must devote their entire efforts to building military vehicles only. Others must entire cirorts to unifoling military ventores only. Uthers must turn from making automotive materials to producing guns, shells burn from making automotive materials to producing guns, shells and other equipment needed by our armed forces. Rubber has be-

These things mean that it has become the patriotic come precious. These things mean that it has become the particula duty of every truck operator in America to help in every possionly on every truck operator in America to help in every possi-ble way to make his truck and tires last longer. The suggestions ble way to make his truck and tires last longer. The suggestion in this booklet have been compiled to aid you in doing exactly

In the interest of conserving the nation's existing supply of motor trucks, as well as for your own interest, I that. supply or solur trucks, as well as for your own interest, i urgs you to read this booklet carefully, act on the suggestions urge you to read this bookker carefully, act on the suggestions made and sign the pledge you will find on the final page, promade and sign the pledge you will lind on the linal page, pro-mising your wholehearted support of this necessary conservation program.

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YOU MUST DO YOUR PART!

by Joseph B. Eastman, Director
Office of Defense Transportation

The vast majority of America's millions of motor trucks are in the hands of individuals owning one or two trucks. For every large fleet of a hundred and more trucks, there are thousands of individually owned trucks. This means that millions of people are either owners or drivers. Each and every one has an important part to play in conserving the Nation's existing supply of motor trucks to the day of victory.

As a truck owner or driver, your part is to see that your truck is kept in good mechanical condition to prolong truck life, conserve gasoline, oil, and parts, and to see that your tires are checked frequently and properly cared for. Your truck may be working harder and longer hours now than ever before, which makes it even more necessary to give it special maintenance attention.

As the President points out, in his letter on the page opposite, your cooperation is your patriotic duty.

Some of the information in this booklet you already know. It has been compiled from authoritative sources as a complete, handy guide to enable you to adopt a *definite plan* of truck and tire conservation.

AS A TRUCK OWNER— TRUCK OWNER—

Your Patriotic Duty Is to Make Sure

That your truck receives a thorough mechanical check-up at regular intervals. (See Preventive Maintenance, page 6.)

That your truck is never overloaded. (Overloading shortens both truck and tire life.)

That your drivers turn in daily forms reporting on the mechanical condition of their trucks. (See page 3.)

That only thoroughly instructed, competent drivers are allowed to operate your trucks.

That broken or worn-out parts are immediately disposed of to a scrap dealer, if they cannot be salvaged for future use.

That you thoroughly familiarize yourself with the suggestions in this booklet.

AS A TRUCK DRIVER-

Your Patriotic Duty Is to Make Sure

That you take every precaution to avoid accident; one careless moment can spoil a year of caution.

That you remember that "easy does it" when you start and stop. Otherwise, you waste tires and gasoline, strain the clutch, brakes, and other mechanical parts.

That you report, conscientiously, on the condition of your truck at the end of each day.

That you avoid unnecessary delays because loss of truck time slows the war effort.

That you check tires daily for inflation, cuts, nails, glass, bruises, and any indication of unusual wear.

That you thoroughly familiarize yourself with the suggestions in this booklet.

To truck owners: Since copies of this booklet are not available for all inderivers it is suggested you pass these ideas along to your drivers by letters, posters, or other means.

Speedometer

Starter

Batterv

Windows and doors

Windshield wiper

Rear-vision mirrors

Tires, rims, and wheels

THE DRIVER'S DAILY REPORT-

The use of a "Driver's Daily Report" is mentioned on the page opposite and cannot be too strongly urged. "A stitch in time saves nine." Convenient forms are available from truck manufacturers, oil companies, and other sources. Drivers like to use them because they know that a safer, easier operating truck is well worth the few moments spent in making out the form. Even in ordinary times, efficient operators found them indispensable because this practice tends to prolong truck life and to reduce their accident rate and maintenance costs. The check list below is a useful guide. Copies can be made for your daily use. Be sure to inspect all points listed; check those needing attention. (Owner-drivers will find it equally profitable to keep a daily—uritten—record of this type for their own guidance in maintenance matters.)

Driver's name	Date
Truck No.	Make
	reading
DRIVI	ER'S CHECK LIST
Oil pressure	Engine noises
Water temperature	Spark control
Generator	Choke control
Lights and horn	Fuel control

Clutch

Steering

Gear shift and transmission

Leaks-Oil, fuel, water

Foot-brake system

Hand-brake system

Power take-off

DRIVER'S DAILY REPORT

WHAT HAPPENS WHEN



Ruined by Neglect! This valve cannot be salvaged. It was ruined because the engine was permitted to run without attention long after a valve grind was needed. The need for valve reconditioning would have been quickly determined if a compression gage had been applied to the engine during a routine inspection.



A Twist of the Wrist Would Have Saved \$50? This radiator worth approximately \$50 should have lasted the life of the truck. It lasted less than half the truck's normal life. Someone neglected to tighten the nut holding the fan in adjustment. A routine inspection would have shown the fan to be loose and consequent adjustment would have saved this radiator.



Loose Spring Clips Cost \$251.
The broken leaves in this spring were caused by loose spring clips. If the truck had been inspected, a competent mechanic would have detected the loose clips instantly. Thus, this spring would have been saved for indefinite service and an expense of approximately \$25 would have been prevented.



Too Much Heat Cracks

Drum! The brake shoe adjustment was
faulty, causing the drum to overheat and
crack. It should have given many more
miles of service as is indicated by the fact
that its mate is still running. This case of
neglect cost the operator §31.



Inexcusable Waste of Rubber! This tire gave less than half of its normal mileage. The edges show that it has not worn out in the normal way. Wheels out of line were responsible. A routine inspection would have disclosed this and many precious pounds of rubber would have been saved for useful mileage.

TRUCKS ARE NEGLECTED

This Neglect Cost the Owner \$200! The rings on this piston were stuck, ruining the cylinder walls and making a complete rebuilding necessary. This condition was caused by faulty oil and could have been prevented by an oil change or a filter cartridge replacement. A routine inspection would have saved the overhaul job which cost \$200.



Another Waste of \$2001: This filter cartridge is completely plugged up and useless—not only beyond the point of cleaning the oil, but also so dirty that it dogged the oil line, resulting in a complete engine failure. Under a Preventive Maintenance Plan it would have been changed long before and the owner saved a repair bill of approximately \$200.



Over heating Caused This Waste! This piston is scored beyond repair. The damage was caused by running an overheated engine. If the radiator had been flushed at reasonable periods, it would not have happened. The driver could have prevented this extreme damage had he shut off the engine when it began to overheat.



Wrong Lubricant Costs \$80: This ring gear is worthless because the mechanic on the job did not think it necessary to determine the correct lubricant to use for this rear axle. The wrong kind completely ruined the rear axle gears. Cost: Approximately \$30.



Slipping Clutch Means Trouble! There is only one cause for a clutch pressure plate to be scarred and worn as this one is—the driver continued to operate his truck with a slipping clutch. An adjustment requiring only a few moments would have saved the entire clutch for an indefinite period. But nobody bothered to check the clutch until it zaw out entirely.



PREVENTIVE MAINTENANCE

Preventive Maintenance is not a new idea. Large fleet owners have practiced it for years. Their systems are not all alike as to details, but the purpose is the same—to provide a means of thorough inspection at regular intervals for the purpose of detecting mechanical trouble at the outset and correcting it before it has a chance to develop into a costly damage.

Owners of One and Two Trueks. As a general rule, owners of one or two trucks have not shown the same interest in Preventive Maintenance as large fleet owners. In the present emergency, it is their patriotic duty to do so because the millions of trucks they own far outnumber the trucks in large fleets. America needs every mile of service its trucks can give.

Preventive Maintenance Inspection. To begin an intelligent Preventive Maintenance program, you must first see that your truck is put in reasonably good condition. After that is done, an inspection every 1,000 miles (or 30 days, whichever occurs first), covering the points listed in detail on the following pages of this booklet, will enable any good mechanic to keep your truck operating efficiently and prolong its life.

Reducing Parts Failures. Preventive Maintenance does not include all the service work needed by a truck during its life. It does include all the routine adjustments and inspections which prevent extensive repair and shows what additional work is required. Doing the additional work at the time the inspection is made will save money because it will prevent further damage which may injure parts beyond repair.

Put Trucks in Good Condition Now. It is suggested that you get your truck in good operating condition as fast as you can before parts stocks become further depleted. You may not be able to have all of the work done at once. It may be necessary for you to spread the work over a period of time. When it is completed, you can apply Preventive Maintenance to your truck and it will save a great deal of time and money.

... FOR YOUR TRUCK

Regularity of Inspection. The preventive maintenance system given in detail on the following pages of this booklet is based on an inspection every 1,000 miles, or 30 days, whichever occurs first. At each 1,000 miles of the truck's life, the 1,000-mile inspection should be followed. In addition, at each 5,000- and 15,000-mile interval, a more complete inspection should be made as outlined on the pages headed 5,000-mile inspection and 15,000-mile inspection. When the truck reaches 16,000 miles, the mechanic should begin all over again, using exactly the same inspections in the same order.

Send Truck to Reliable Mechanic. If you have not been trained in this kind of work, seek out a reliable mechanic and take your truck to him. Show him this booklet and tell him what you want done. Tell him to follow the booklet inspection closely unless you have a truck manufacturer's recommended inspection system that is satisfactory. The main thing is not to permit your truck to be neglected.

Truck Manufacturer's Recommendations. All adjustments should be made to the truck manufacturer's recommendations. If not, they are not adjustments at all and they may do more harm than good. If you do not have a service manual for your truck or your mechanic does not have one, get one. You can get it from your truck branch or dealer or by writing to the truck manufacturer.

Trailer Inspection. In the case of tractor-trailer operations, trailers should be as regularly inspected as the trucks themselves.

AMERICA'S TRUCKS . . .

KEEP 'EM ROLLING

1,000-MILE INSPECTION

The success of any Preventive Maintenance Program hinges upon complete and regular inspections. To make sure that inspections are completely and regularly made, "check lists" are needed. Truck manufacturers' branches and dealers as well as many oil companies will furnish supplies of these charts upon request. The form below covers all essential items and copies can be made of it for your own use. As each item is taken care of, a check mark should be made opposite it.

1,000-MILE INSPECTION

- turer's recommendations.

 2. Check crankcase oil level.

 3. Check differential and trans-
- mission lubricant level.
 Examine for leaks.
 4. Fill radiator with water. Check
- 4. Fill radiator with water. Check antifreeze if necessary. Tighten all hose connections.
- Check distributor points. Clean and adjust if necessary. (See manufacturer's manual for spacing.)
- Clean and adjust spark plugs. (See manufacturer's manual for spacing.)
- 7. Check ignition timing and oildistributor wick and fill distributor grease cup. 8. Adjust fam and compressor belts.
- Replace belts when necessary.

 9. Tighten water-pump gland nut.
- Tighten water-pump gland nut. Replace pump packings when necessary.
- Clean fuel-pump strainer, bowl, and carburetor strainer.
- Adjust carburetor (with vacuum gage if possible).
- 12. Inspect for gas, oil, or water leaks, examine with engine hot and running.

- 13. Take hydrometer reading of all battery cells. Add distilled water when necessary.
- Adjust clutch pedal for clearance and travel. Check hand brake, connections, and travel.
 Check oil pressure and ammeter
- charging rate.
 16. Check all other instruments.
 17. Check steering wheel for play.
- 18. Inspect universal joints for looseness.
 19. Tighten brake connections and
- check brake-pedal travel, drain water from mir or vacuum tanks, check master cylinder fluid level (hydraulio). 20. Inspect radius rods.
- 21. Test all lights, check reflectors.
- 22. Tighten all wheel nuts.
 - Inflate tires and spare. Check front wheel toe-in. Adjust if necessary. Check tires for cuts or bruises. Repair immediately.
 Check tractor-trailer brake and
 - light connections.
 25. Check tractor-trailer fifth-
 - wheel. 26. Road test truck.
 - 26. Road test truck.

5.000-MILE INSPECTION

5.000-MILE INSPECTION

Date Truck No. Mileage 1. Lubricate according to manufacturer's recommendations. running.

- 2. Check crenkcase oil level Perove and clean crankcase ventilator. Clean or replace oil filter cartridge. Tighten oil-line connec-
- 3. Check differential and transmission lubricant level. Examine for lanks. 4. Fill radiator with water. Chook
- antifreeze if necessary. Tighten all hase connections. 5. Check distributor points. Clean.
- adjust, and synchronize if necessary. Clean rotor and can. (See manufacturer's manual for spacing. Test coil and condenser.
- 6. Clean and adjust spark plugs. (See manufacturer's manual for spacing.
- 7. Check ignition timing and oil-distributor wick and fill distributor grease cup. Adjust valves according to manufacturer's recommendetions.
- 8. Adjust fan and compressor belts. Replace belts when necessary.
- 9. Tighten water-pump gland nut. Replace pump packings when necessary. Tighten radiator hold-down bolts and tie rods. 10. Clean fuel-pump strainer, bowl,
- and carburetor strainer. pump outlet pressure. 11. Adjust carburetor (with vacuum gage
- if possible). Clean air cleaner. check choke adjustment, tighten manifolds, carburetor flange, and adjust throttle linkage.
- 12. Inspect for gas, oil, or water

- looks evemine with engine hat and
- 13. Take hydrometer reading of all battery cells. Add distilled water when necessary. Clean and tighten connections. Tighten battery in
- 14. Adjust clutch nedal for clearance and travel Check hand hasks connections, and travel.
- 15. Check oil pressure and ammeter charging rate. Adjust charging rate if necessary.
- 16. Check all other instruments. 17. Check steering wheel for play. Alien front wheels and make all
- necessary adjustments. 18. Inspect universal toints for looseness.
- 19. Tighten brake connections and check brake-pedal travel, check for leaks, check line pressure. drain water from air or vacuum
- tanks, check master cylinder fluid level (hydraulic). Adjust brakes. 20. Inspect radius rods.
- 21. Test all lights, check reflectors. 22. Tighten all wheel nuts. Inspect differential carrier and cover
- 23. Inflate tires and snare. Check front wheel toe-in. Adjust if necessary. Check tires for cuts or bruises. Repair immediately. Retread bald tires.
- 24. Check tractor-trailer brake and light connections. 25. Check tractor-trailer fifth wheel.
- 26. Inspect springs, spring clips, and
- 27. Road test truck: check governor.

Upon completion of each 5,000 miles of service, your truck should receive an inspection covering all 1,000-mile inspection items PLUS a few additional ones. The latter are items which it is not necessary to check as frequently as every 1,000 miles, but they are highly important and should not be postponed beyond the 5,000-mile interval. The list above will serve as a guide or standard forms may be obtained as suggested on Page 8. Follow these instructions as in many items they differ from the 1.000-mile instructions.

15,000-MILE INSPECTION

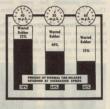
15,000-MILE INSPECTION						
Date _	Truck No.	Make	Mileage			
1. Lu re 2. Ch cl re cl	whence a correine to manufacturer's commondation, and commondation and com	16. 17. 18. 19. 20. 21. 22. 23. 24. 26.	Adjust Charle peak for classmance meteriors. Charle hand brake connections, toward towards the control of the c			
13. Ch ca Cl Ti	ire. Overhaul or install rebuilt fuel imp if necessary. teck carburetor float level. Adjust rburetor (with vacuum gage if possible). tean air cleaner. Check choke adjustment. ghten manifolds and carburetor flange.		sure. Check tires for cuts or bruises or signs of unequal wear. Repair imme- diately. Retread zmooth, worn tires. Tighten fenders, running boards, and aprons. Tighten cab, seat, and body bolts. Check windshield wiper and hose.			
14. In	ljust throttle linkage. spect for gas, oil, or water leaks, samine with engine hot and running.		Check tractor-trailer brake and light connections. Check all wiring. Check tractor-trailer fifth wheel.			
15. Ta	the hydrometer reading of all battery ills. Add distilled water when neces- iry. Clean and tighten connections.	31.	Check tractor-trailer fifth wheel. Read test truck; check governor; and note general condition of frame and connec- tions.			

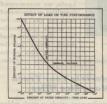
The inspection you make at each 15,000-mile interval completes the cycle of Preventive Maintenance Inspections. It includes a number of highly important items not covered at either the 1,000- or 5,000-mile intervals. After this inspection and when your truck has covered another 1,000 miles, you start again to use the inspection form suggested on Page 8 and continue, as before, through another 15,000-mile cycle.

YOUR TIRES WERE BUILT TO GIVE LONG MILEAGE . . . HELP THEM DO IT!

The tires on your truck were designed and constructed to deliver far more service than the average truck owner has ever obtained. By observing a few simple rules of tire operation and maintenance, you can add thousands of miles to the life of every tire. Rubber is scarce. It is the patriotic duty of every truck owner to see that none is wasted through his neglect.

Reduce Speed. Speed is the greatest enemy of tire mileage. For maximum tire life no truck should ever be operated in excess of 40 miles an hour and every effort should be made to operate at lower speeds. As speed goes up, excessive, damaging heat is generated and tire slippage and vehicle sway increase. The result: precious rubber is scuffed off rapidly and is wasted.



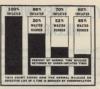


nisalignment and	% Increase or Decrease in Mileage	Mileage	
Underloaded 30%	+100%	60,000	
Underloaded 20%	+ 61%	48,350	
Underloaded 10%	+ 29%	38,600	
Normally loaded	0%	30,000	
	- 18%		
	- 30%		
	- 42%		
Overload 40%	- 52%	14,400	
Overload 50%	- 60%	12,000	
Overload 10% Overload 20% Overload 30% Overload 40%	- 30% - 42%	24,600 21,000 17,400 14,400	

Don't Overload. Next to excessive speed, nothing ruins a tire faster than to force it to carry loads beyond the limits for which it was designed and built. An overloaded tire generates terrific internal heat, which quickly weakens the tire hody. Tread wear is rapid and uneven. For best results, have an experienced truck or tire man advise you on the maximum load your tires should carry. Do not attempt to make up for overloading by increasing the air pressure beyond the recommended inflation level. This will not work.

&Assuming 30,000 miles is normal wear.

Inflate Properly. When a tire is overinflated or underinflated, it is subjected to abnormal strains for which it was not designed and wears rapidly. Underinflation has much the same effect as overloading. Overinflation causes the tire to "ride high" on the center of the tread, resulting in rapid wear on that area and considerably shortening the life of the tire. Be sure you know the correct pressure for your tires. Then have them checked often.



Don't trust appearances. Use a gage and be sure it is a tested, accurate one.

Match Duals Properly. When dual tires are mismated, the larger tire carries most of the load and the smaller tire is just "along for the ride." This produces fast tread wear on the overworked tire and the excess heat produced usually results in early failure. As a general rule



Service Control

Improper mating.

to follow, tires which differ more than ¼ inch in diameter should not be mounted on the same set of dual wheels. But, again, we recommend consulting an experienced truck or tire man for his specific recommendations. The outer wheel should always get the newer tire (due to the week tire (due to the

crown of the road). Unequal inflation can cause the same condition.

These Mechanical Defects in Your Truck Can Rob You of Many Tire Miles

Misalignment. One-half-inch misalignment grinds as much rubber off a truck tire as dragging it sideways 87 feet in every mile! Excessive toe-in and toe-out are the most frequent causes of misalignment and a complete check-up by a competent mechanic with proper equipment should be made every 1,000 miles. Faulty wheel alignment is usually responsible for "cupping," a form of excessive tread wear that is easily recognized. Bent or sagging axles throw dual tires out of line, resulting in improper load distribution and abnormal tread wear on the shoulders of the inside dual tires.

Faulty Brakes. Brakes out of adjustment or drums out of round cause excessive and spotty tire wear. On rail vehicles you can hear this condition, known as a "flat wheel." If brakes are not properly equalized, tests show that ½ inch of rubber can be ground off in one stop, even at moderate speeds.

Damaged Rims. Rims with bent or damaged flanges do not permit the tire to seat itself properly. The condition results in excessive chafing and early failure in the bead area of the tire. Faulty rim equipment should be replaced at once to save rubber.



Repair Small Cuts and Bruises at Once. In normal times, when rubber was plentiful, little was done, as a rule, about small tread cuts and bruises. During the emergency it will pay you to watch for them and repair them at once. A small cut—even though it does not go entirely through the fabric—lets in dirt, water, and other foreign material. The constant flexing action of the tire as it revolves progressively increases the size of the cut until the tire is beyond repair.

Retreading Saves Rubber. It is real conservation as well as economy to get your tires retreaded just as soon as the original non-skid design is worn smooth. You actually waste rubber when you run a tire

to the fabric because in most instances these tires cannot be retreaded and the rubber remaining in the sidewalls and tire body is no longer usable except for reclaiming. If you are eligible under the Tire Rationing Regulations apply for retreading in time and save all the rubber possible.

Use Special Caution in Hot Weather



Only 20 percent of tires About 80 percent of tires worn this far can be retreaded.

Heat is the archenemy of rubber. When generated in a tire by speed, wheel misalignment, improper inflation—or excessive friction from any cause—it cuts tire life tremendously. In hot weather, it is especially important to reduce speed, be sure your wheels are in alignment, and in all ways possible ELIMINATE THE CAUSES OF EXCESSIVE HEAT.

Everyday Driving Rules to Save Rubber

1. Start slowly.
2. Avoid bad roads.
4. Drive slowly.
5. Turn corners

2. Avoid bad roads.
3. Avoid "scuffing" curbs in parking.

5. Turn corners and take curves slowly.

6. Stop slowly.

7. Guard inflation.

IT'S UP TO YOU . .

Be Patriotic! Start now to put and keep your truck in good condition. Follow the suggestions in this booklet. They are easy to do, once the habit is formed, and time-proved in helping to make trucks and tires last longer.

Trucks have been known to run a million miles or more!

Tires have gone over 100,000 miles!

Certainly, these are unusual records, but with care your truck and tires can be made to last longer.

Start Now! Adopt the suggestions you have read here.

"Keep 'Em Rolling—Longer!"

A PLEDGE

To Keep 'Em Rolling Longer

Realizing that motor trucks are vital to our national transportation welfare, that the existing supply is all but irreplaceable, and that every extra mile each truck can be made to serve in safety is a direct help to the war effort . . . I hereby pledge that I will regard it as my patriotic duty to do all in my power to prolong the life of any truck in my ownership or care.

I will cooperate in a Preventive Maintenance Program.

I will do my part to see that frequent mechanical inspections are made and that all necessary adjustments and minor repairs are promptly taken care of to prevent major repairs, with consequent waste of parts and materials.

I will see that my truck is driven properly to avoid accidental damage, excessive tire wear, and gasoline waste.

(Signed)	
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This booklet, prepared by the Vehicle Maintenance Section, Division of Motor Transport, Office of Defense Transportation, should serve as a guide to every truck owner, operator, and mechanic in the proper maintenance of America's trucks.

Every American should realize that serious failures in our transportation system may not cost the lives ordinarily lost in highway accidents, but may cost the lives of whole companies of men at the front because they were not supplied with the implements of war necessary to protect themselves. A breakdown of the transportation system of any country at war may easily cost that country the war. Ours must not break down. Do your part to keep America's trucks rolling!

THIS IS YOUR PATRIOTIC DUTY!

America needs every extra mile of service that can be got from its existing supply of motor trucks and tires.

THIS BOOKLET TELLS YOU HOW YOU CAN HELP

As a truck owner, driver, or mechanic, it is your patriotic duty to act NOW. Read the suggestions herein and start today on a definite plan to help.

"KEEP 'EM ROLLING-LONGER!"

Washington, D. C.
OFFICIAL BUSINESS

OFFICE OF DEFENSE TRANSPORTATION

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Washington, D.C.: Office of Defense Transportation: U.S. Government Printing Office,

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14 p.: ill; 24 cm.

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